

**Tustin Pickleball Board of Directors
Minutes of the Meeting
February 5, 2019**

A meeting of the Board of Directors of Tustin Pickleball, a forming California non-profit corporation, was held at the home of Kristin Gallagher, in North Tustin, California, on February 5, 2019.

Present at said meeting were Kristin Gallagher, Sandy Garza, Ron Gibbs, Molly Molt, Cheryl Pellerin, Debi Woelke and Tracy Worley Hagen.

Allan Galera was unable to attend the meeting due to personal matters. Vice President Sandy Garza assumed the role as chair.

1. CALL TO ORDER – Sandy Garza opened the meeting at 12:06 p.m.

2. MINUTES – Minutes of the January 15, 2019 minutes were accepted as amended.

3. FINANCIAL REPORT – Molly Molt reported a current balance of \$25,421.44 in the Tustin Pickleball checking account. In addition, Molly plans to transfer to the checking account today all but \$100 of the funds currently held in the organization's PayPal account.

4. MEMBERSHIP – Debi Woelke reported that membership currently stands at 181. She plans to post a membership recruitment flyer at the courts and update the printed membership information materials to support her ongoing efforts to recruit new members. She additionally suggested the organization consider offering membership discounts to all round robin events hosted at the courts, as well as a members-only barbeque and potluck event with round robin play.

In support of membership, Cheryl Pellerin agreed to create a membership portal on the Tustin Pickleball website, where members can access special discounts and privileges. She will also update the membership section of the website to a more generic recruitment message, as opposed to the current messaging, which was created for the initial membership drive and timeline.

Finally, Debi presented an opportunity to partner with Pickleball Planet to offer members custom Tustin Pickleball apparel. Ron Gibbs is also exploring partnership opportunities for custom merchandise and apparel with Pickleball Rocks. Debi agreed to further explore the Pickleball Planet opportunity and, if there is no cost to Tustin Pickleball, set up a partnership.

5. COMMUNICATIONS – Cheryl Pellerin drafted a Cancelled Play Policy, which she distributed via email to the board for review. She also discussed the policy with Patrick Gallagher. The two of them decided it would be beneficial to post the policy on the website. She also decided, after further discussion with Patrick, that she will not proactively notify people of cancelled play, due to the fact that TUSD is ultimately responsible for unlocking the courts.

Tracy Worley Hagen agreed to explore the feasibility of installing a live webcam at the courts, which would be hosted on the Tustin Pickleball website, allowing people to view court conditions in real time.

Finally, Cheryl announced she is in the process of creating a quarterly newsletter for members, which will be distributed via email and posted on the website. She is currently working on the first issue, which will include a member spotlight and "Coach's Corner," a section devoted to instructional tips and information. Cheryl plans to have a draft of the newsletter available for board review in late March.

6. COMPETITION, INSTRUCTION & EVENTS

A. Winter Classic Survey Results – Cheryl Pellerin reported that 52 players responded to the post-tournament survey for a response rate of 23 percent. According to the responses, players liked the flow and organization of the event, the refs and the volunteers. Areas cited as needing improvement included (in order of priority): 1) Food options; 2) Cracks on Courts 2 and 5; 3) Access to and instructions for accessing the courts; 4) Quality of medals; and 5) Cash prizes. Overall, the tournament was well received by those who participated.

B. 2019 Tournament Dates – Ron Gibbs advised that Jay Unantenne has asked Tustin Pickleball to give up its facilities use permit for Saturday, May 25, 2019, so that he can run a private tournament for his personal benefit during Memorial Day weekend (May 25-27, 2019).

Citing Tustin Pickleball's mission to be good ambassadors of the sport and not wanting to interfere with the Melba Bishop Memorial Day Tournament, Kristin Gallagher motioned to retain the use permit for May 25, 2019. Molly Molt seconded the motion. Motion carried.

Rob Gibbs motioned to remain committed to hosting two USAPA-sanctioned tournaments per year: MLK Weekend (Winter Classic) and Labor Day. Kristin Gallagher seconded the motion. Motion carried.

The 2019 Tustin Labor Day Tournament will be held August 31-September 2, 2019.

C. 2019 Clinics and Events – Ron Gibbs reported that Mark Renneson, founder of Third Shot Pickleball and professional Pickleball player and coach, will host a series of clinics and private lessons at the Tustin Pickleball courts on March 12 and 13, 2019. Tustin Pickleball members are being offered early-bird registration.

Scott Moore is scheduled to offer a clinic on October 27 and 28, 2019.

In the interest of not over-committing, Cheryl Pellerin suggested that Tustin Pickleball limit outside clinics to one per quarter, or four per year.

D. 2019 Round Robins – Ron Gibbs announced that Jay Unantenne is hosting round robins on March 3rd, June 9th and October 6th. In addition, Mary Barsaleau is hosting round robins on April 28th, May 5th, June 30th, July 28th, August 25th and September 15th, to which she has agreed to discount the player fees for Tustin Pickleball members. Mary has also offered to give up these dates to Tustin Pickleball, if the organization would like to host the events. The board will revisit this proposal at the March meeting.

7. FACILITIES/EQUIPMENT – Allan Galera identified, via email, Danny Jones as a volunteer to help set up the courts. Kristin Gallagher will add Danny's name to the volunteer database.

Citing Phil Dunmeyer's departure and the resulting difficulty with identifying who possesses keys/access to the Tustin Pickleball storage containers and equipment, Molly Molt motioned: 1) to start from scratch and have the storage container padlocks rekeyed; 2) to create a key distribution policy and agreement; and 3) to distribute new keys. Cheryl Pellerin seconded the motion. Motion carried.

Sandy Garza agreed to create a key distribution policy, along with an agreement to be signed by anyone issued a key.

8. PARLIAMENTARIAN – Kristin Gallagher will email the parliamentary procedure for email voting to all board members. She will also draft and distribute via email a proposed Conflict of Interest Policy and Agreement, to be voted on at the March meeting.

9. OLD BUSINESS – Cheryl Pellerin will post on Facebook a reminder that the Policy of Play calls for winners to split up.

10. NEW BUSINESS

A. Kristin Gallagher suggested the formation of a Tournament Sub-Committee to begin the process of planning for the 2019 Labor Day Tournament. Cheryl Pellerin advised of the need to prepare a Request for Proposal (RFP) to support the search for a new Tournament Director. She suggested the RFP be distributed by invitation only.

B. Ron Gibbs reported that he was contacted by a teacher at University High School in Irvine who requested to bring nine of her students who are deaf to the courts at 11:00 a.m. on a Thursday for an outing. Ron agreed to give her three date options.

11. NEXT MEETING – The next meeting of the Board is scheduled for **March 5, 2019**.

12. ADJOURNMENT – The meeting was officially adjourned at 1:44 p.m.

Respectfully submitted by:

Kristin K Gallagher