

**Tustin Pickleball Board of Directors
Minutes of the Meeting
January 15, 2019**

A meeting of the Board of Directors of Tustin Pickleball, a forming California non-profit corporation, was held at the home of Kristin Gallagher, in North Tustin, California, on January 15, 2019.

Present at said meeting were Allan Galera, Kristin Gallagher, Sandy Garza, Ron Gibbs, Molly Molt, Cheryl Pellerin and Debi Woelke.

1. CALL TO ORDER – President Allan Galera opened the meeting at 9:15 a.m.

2. MINUTES – Minutes of the December 13, 2018 Transition Committee meeting were accepted as submitted. Minutes of the January 8, 2019 Annual Membership Meeting were accepted as submitted.

3. FINANCIAL REPORT – Molly Molt reported a current balance of \$26,027.31 in the Tustin Pickleball checking account, and an additional balance of approximately \$5,000 in the organization’s PayPal account, from which she is still issuing tournament refunds. She advised the Board that she will be withdrawing \$2,461 dollars today for the purpose of paying referees and scorekeepers at the Winter Classic Tournament.

Kristin Gallagher shared an electronic Expense Reimbursement form that she created for submitting expenses and receipts for reimbursement to the Treasurer. Kristin will email a PDF of the form to Cheryl Pellerin, who will post it on the organization’s website.

4. APPOINTED BOARD POSITIONS – Accepting the recommendations of the 2018 Nominating Committee, President Allan Galera appointed Tracy Worley Hagen to the Board position “Member-At-Large” and Kristin Gallagher to “Parliamentarian.”

With the vacancy of a Director of Facilities, Kristin Gallagher motioned to create the position of Facilities Manager. Debi Woelke seconded the motion. Motion carried. Molly Molt will ask Patrick Gallagher if he will assume this new role.

5. WINTER CLASSIC TOURNAMENT – The Board agreed to fund donuts and a pizza lunch for volunteers at the tournament.

Molly Molt reported that there remain plenty of leftover raffle items for give away at the tournament. The board agreed that each player upon check-in will receive a ball and a raffle ticket.

Kristin Gallagher will recruit volunteers to staff the fruit/water table and check on the bathrooms. She will also purchase the fruit, water (5 gallon jugs), water cups (biodegradable) and bathroom de-orderizing spray.

Molly Molt will contact Phil Dunmeyer to determine if he has lined up Brian Yocum to provide massage services at the tournament.

Molly also reported that Phil Dunmeyer confirmed receipt of first-server wristbands, which were donated by Pickleball Channel.

Molly confirmed the new electrical outlet is working.

The entire Board agreed to attend the tournament and document their observations for the purpose of assessing the quality of the event. The Board also intends to gather notes and suggestions for future tournaments, to be shared at the February BOD meeting.

6. NEW BUSINESS

A. Memorial Day Tournament – The Board tabled this decision until after the Winter Classic Tournament.

- B. Round Robin and Clinic Policy/Protocol** – Ron Gibbs plans to develop a policy that will govern the hosting of round robins and clinics at the courts.
- C. Court & Storage Container Access Policy/Protocol** – The Board agreed to develop a policy to control the distribution of keys to the organization’s storage containers. Molly Molt will purchase a new storage container with lid to house Lost & Found items, and devise a labeling system to identify items that have not been claimed within a 30-day window, at which point they will be donated.
- D. Organized Play Communications Policy** - In an effort to simplify the process for notifying members of “No Play Days” due to weather or other circumstances, Cheryl Pellerin agreed to create a Communications Policy that addresses how and when organized play will be cancelled and communicated.
- E. Court Skill Level Designations** – The Board agreed this topic needs a full discussion at a later date. In the interest of time, Board Members agreed to convert one additional current 4.0/4.5 court (Court 5?) to a 3.5/4.0 court, starting immediately. Board Members also agreed to monitor the effect of this change and revisit the topic at the February meeting.
- F. Membership** – Debi Woelke reported that membership is up to 171, and she continues to recruit new members.

7. OPEN DISCUSSION – Kristin Gallagher agreed to order magnetic name badges for Board Members to help identify themselves when at the courts.

8. NEXT MEETING – The next meeting of the Board is scheduled for **February 5, 2019**.

9. ADJOURNMENT – The meeting was officially adjourned at 11:50 a.m.

Respectfully submitted by:

Kristin K Gallagher