

**Tustin Pickleball Board of Directors**  
**Minutes of the Meeting**  
**October 17, 2019**

A meeting of the Board of Directors of Tustin Pickleball, a forming California non-profit corporation, was held at the home of Kristin Gallagher, in North Tustin, California, on October 17, 2019.

Present at said meeting were Kristin Gallagher, Sandy Garza, Ron Gibbs, Molly Molt, Cheryl Pellerin, Debi Woelke and Tracy Worley Hagen.

Sandy Garza presided.

**1. CALL TO ORDER** – Sandy Garza opened the meeting at 12:08 p.m.

**2. MINUTES** – Minutes of the September 12, 2019 meeting were accepted as corrected.

**3. FINANCIAL REPORT** – Molly Molt reported a current balance of \$30,941.31 in the Tustin Pickleball checking account, and \$1,170.35 in the Tustin Pickleball PayPal account, for a total of **\$32,111.66**. All expenses related to the 2019 Labor Day Tournament have been paid, and Molly does not anticipate any other large expenses to be due within the next 30 days.

**4. MEMBERSHIP** – Debi Woelke reported that Tustin Pickleball is up to 244 members for 2019, and 28 members have signed up for 2020. Cheryl Pellerin sent an all-membership email announcing the membership renewal period. She will also post a notice on the Association's Facebook page. Debi agreed to update the hard copy membership forms and make them available at the courts.

**5. COMMUNICATIONS** – Cheryl Pellerin reported that she will be actively communicating with the membership over the next month about the membership drive and the election process for the 2020 Board of Directors. In addition, she has created a new and separate email list of all 2020 members. Finally, she reported that, once again, a member has requested that the Board publish and make available to members a member directory.

**6. COMPETITION/INSTRUCTION/EVENTS**

**a. Tustin Labor Day Tournament Survey Update** – Ron Gibbs reported that Pickleball Is Great (PIG) received a few more responses to the post-tournament survey, although none of the feedback varied from the initial responses. Out of 204 players, 26 people responded to the survey. Cheryl Pellerin suggested that future surveys be sent as a single-subject email, as opposed to a general, multi-topic post-tournament email, in an effort to bring more attention to the survey and prompt more responses.

**b. 2020 Winter Classic Tournament** – Ron Gibbs notified PIG representatives of the Tustin Pickleball election process for the 2020 Board of Directors and that, depending on the results of the election, there could be a change to the Board. Ron also reported that he received the MOU from PIG for the tournament. He will sign it and return it to Mike Hoxie to sign and fully execute.

In response to the 2019 Labor Tournament feedback, Ron reported that there will be only one ball used in the 2020 Winter Classic: the DuraFast 40. PIG will obtain the balls for \$1 each.

As of the meeting date, 27 players have registered for the tournament. Cheryl Pellerin agreed to promote the tournament to Tustin Pickleball members, on the Tustin Pickleball Facebook page, and on other pickleball-related Facebook pages.

Finally, Ron advised that he will be scheduling a Tournament Subcommittee meeting—date and time to be determined.

**c. Scott Moore Clinics** – Ron Gibbs reported that only two spots remain for the clinics: one spot for the Intermediate/Advanced Clinic on Sunday, October 27, 2019, and one spot for the Beginner Clinic on Monday, October 28, 2019. Cheryl Pellerin will notify members and other players of the openings via email and Facebook.

**d. Club Exchange Program** – Sandy Garza reported that several local pickleball clubs have expressed interest in organizing inter-club competitions and socials. The Board agreed to table the topic until after the 2020 Winter Classic Tournament and once the club-sponsored Round Robins have been scheduled.

**e. Round Robins** – Ron Gibbs agreed to explore dates for hosting club-sponsored Round Robins once the 2020 Winter Classic Tournament is over and the tournament-related expenses have been settled. Final profits from the tournament will help determine how many Round Robins Tustin Pickleball needs to host to cover the lost income from eliminating the 2020 Labor Day Tournament.

## 7. OLD BUSINESS

**a. Non-Profit Status** – Kristin Gallagher reported that she received confirmation that California Franchise Tax Board received Tustin Pickleball's California Form 3500 Exemption Application to receive non-profit tax-exempt status. She is currently working on the Internal Revenue Service Form 1023 Application for Recognition of Exemption Under Section 501(c)(3) of the Internal Revenue Code.

**b. Court Repair & Resurfacing** – Sandy Garza, who chaired the Court Repairs & Resurfacing Subcommittee, presented three bids obtained by the Subcommittee to: 1) fix all cracks, fissures and irregularities that cause unsafe and annoying playing conditions, and 2) resurface and paint all 10 courts to restore the integrity of the playing surface. All three bids came in at approximately \$19,000 for the project—nearly 25 percent lower than what the Board initially anticipated would cost \$25,000. However, the Subcommittee singled out the bid from Prosurfaces, Inc. as being far superior for its comprehensive and effective approach to the needed repairs, as well as the company's resurfacing/painting process.

With more than enough money for the project already in the budget, the Subcommittee recommends selecting Prosurfaces, Inc. as the contractor and moving forward as quickly as possible in an effort to complete the project before the 2020 Winter Classic Tournament and the coming rainy season. The Subcommittee also recommends asking Tustin Unified School District for permission to eliminate the remaining tennis court in favor of two permanent pickleball courts. However, should the District deny the request to eliminate the tennis court, the Subcommittee recommends making the pickleball lines dominant and, conversely, the tennis lines recessive, and then investing in the heavy-duty, mobile C&D pickleball nets for use on Courts 7 and 9, at an estimated cost of \$1,800 each.

Kristin Gallagher motioned to: 1) Approve contracting with Prosurfaces, Inc. at a cost of \$19,180 to repair and resurface the Currie Middle School courts, provided Tustin Pickleball receives permission from the Tustin Unified School District to execute the project; and 2) Approve the purchase of two C&D heavy-duty pickleball nets at a cost of \$1,800 each, should TUSD approve Tustin Pickleball's request to repair and resurface the courts but deny the request to eliminate the tennis court. Cheryl Pellerin seconded the motion. Motion carried.

Kristin Gallagher will immediately contact TUSD Chief Financial Officer Tony Soria to present the Prosurfaces proposal/bid and seek permission to: 1) Repair the courts, 2) Resurface/paint all courts with permanent pickleball lines by eliminating the tennis court, but if not approved, 3) Resurface/paint Courts 1 through 6, 8 and 10 with permanent pickleball lines, and resurface/paint Courts 7 and 9 with dominant pickleball lines and recessive tennis lines. Kristin will also seek permission to have the courts washed four times per year in effort to extend the longevity of the new playing surface.

Cheryl Pellerin will notify the membership of the project and provide status updates.

**c. Introduce TUSD Board of Education to Tustin Pickleball** – The Board agreed to table this topic until 2020.

**d. Custom Tustin Pickleball Apparel Orders** – Debi Woelke agreed to continue offering and administrating the bulk apparel orders through Pickleball Planet. Moving forward, she will charge \$20 for all short and long-sleeved shirts and \$25 for Quarter-zip shirts.

## **9. NEW BUSINESS**

**a. iTeach Youth Outreach** – Sandy Garza reported that George Avery would like to partner with Tustin Pickleball to offer underprivileged youth, such as kids from the local Boys & Girls Club, the opportunity to learn and play pickleball at the Tustin courts. George and Aaron D’Onofrio would teach the program, and their initial proposal was to offer the program on non-organized days (Mondays, Wednesdays, Fridays). The BOD is intrigued by the idea, as it fits with the Tustin Pickleball non-profit mission. However, it was suggested that it would be best to offer the program during the afternoons of Tustin Pickleball organized play days (Tuesdays, Thursdays, Saturdays), since the Association already holds permits for these days. Sandy agreed to further explore the idea with George.

**b. Annual Review and Update of Bylaws** – Molly Molt motioned to accept the amendments to the Bylaws as presented at the September 17, 2019 meeting. Ron Gibbs seconded the motion. Motion carried.

Kristin Gallagher will email Cheryl Pellerin the newly amended Bylaws for posting on the Tustin Pickleball website.

**c. Nominating Committee for 2020 Elections** – Kristin Gallagher shared the timeline for the election of the 2020 Board of Directors and reviewed the process the Nominating Committee is following for identifying and presenting nominees.

**10. NEXT MEETING** – General Membership Meeting, November 12, 2019, 7 p.m., Currie Multi-Purpose Room

**11. ADJOURNMENT** – The meeting officially adjourned at 2:26 p.m.

Respectfully submitted by:

*Signature on file*

Kristin K. Gallagher