

**Tustin Pickleball Board of Directors**  
**Minutes of the Meeting**  
**March 5, 2019**

A meeting of the Board of Directors of Tustin Pickleball, a forming California non-profit corporation, was held at the home of Kristin Gallagher, in North Tustin, California, on March 5, 2019.

Present at said meeting were Kristin Gallagher, Sandy Garza, Ron Gibbs, Molly Molt, Cheryl Pellerin, Debi Woelke and Tracy Worley Hagen.

Allan Galera was unable to attend the meeting due to personal matters. Vice President Sandy Garza assumed the role as chair.

**1. CALL TO ORDER** – Sandy Garza opened the meeting at 12:11 p.m.

**2. MINUTES** – Minutes of the February 5, 2019 minutes were accepted as amended.

**3. FINANCIAL REPORT** – Molly Molt reported a current balance of \$28,434.18 in the Tustin Pickleball checking account, after transferring \$6,000 to the account from the organization's PayPal account. The PayPal account balance now stands at \$188.19. The largest expenditures since the last report were \$1,800 for the installation of an electrical outlet by Court 10, and the \$2,000 fee paid to Jay Unantenne for his services as Tournament Director for the Tustin Winter Classic. Molly reported no anticipated large expenses coming up.

**4. DIRECTOR REPORTS**

**Communications** – Cheryl Pellerin reported that she renamed the URL for the Tustin Pickleball Membership Directory and emailed the new link and password to the Board. In addition, she has created a Members Only Portal on the website, however she is waiting to publish and announce it until more content is available.

Cheryl also announced that she is in the process of creating a Tustin Pickleball e-newsletter, which she plans to distribute quarterly. For the first issue, which she expects to publish later this month, she has included a feature on Patrick Gallagher and a new member feature. She also plans to recap the visit by the University High School deaf students. Cheryl plans to have the Board review the newsletter prior to publishing it.

Finally, upon further thought and discussion regarding a Cancelled Play Communications Policy, Cheryl has decided to work with Patrick Gallagher to find a way to announce when the courts will not be set up due to weather conditions or other issues.

**Membership** – Debi Woelke reported that Membership stands at 192 members, and the organization earned \$77.38 in rewards from Pickleball Central for 2018. The rewards are earned when Tustin Pickleball members use the organization's discount code when purchasing items from Pickleball Central.

In addition, Debi is working with Red Eye Media to set up a custom apparel program. She was referred to the company by members of Long Beach Pickleball, but still has questions concerning the purchasing and billing process. Initially, the costs appear to be much lower than the custom apparel program offered by Pickleball Planet.

Finally, Debi shared that Big 5 Sporting Goods provided the organization with a coupon template that offers a 20-percent discount off full-priced merchandise and a 10-percent discount off sale merchandise. The coupon can be duplicated. Cheryl agreed to make the coupon available to members, either by posting it on the website, or distributing it through the e-newsletter.

**Competition** – Ron Gibbs reported that he advised Mary Barsaleau that the Board is currently not ready to take over the hosting/administrating of periodic round robin events. In addition, Mary is welcome to continue offering round robin events at the courts.

Ron also reported that he has requested the TUSD Facilities Use Permit for the Sunday of Memorial Day Weekend in 2020, in an effort to prevent outside entities from trying to host a tournament at the courts on that weekend.

Ron reported several upcoming learning opportunities. First, professional Pickleball player and coach Mark Renneson will be hosting two days of clinics and private lessons at the Tustin Pickleball courts on March 12<sup>th</sup> and 13<sup>th</sup>. As of this date, eight people are enrolled in each clinic, and all but two slots for private lessons have been filled. Ron was instrumental in bringing Mark to Tustin and in encouraging enrollment in the lessons/clinics.

On Sunday, October 27<sup>th</sup>, and Monday, October 28<sup>th</sup>, Scott Moore and his son, Daniel Moore, will offer player clinics. The Sunday clinics will be for 4.0+ players. Monday's clinics will be for 3.0/3.5 players. Cheryl will publicize these events on the website and the Tustin Pickleball Facebook page.

Finally, Ron announced that a group of deaf students who attend school at University High School in Irvine, Calif., will be coming to the courts with their teachers and aides on Thursday, March 7<sup>th</sup>. They will arrive at approximately 10:30 a.m. to watch others play Pickleball, followed by lessons and play from 11:00 a.m. to Noon.

**5. 2019 LABOR DAY TOURNAMENT** – Ron Gibbs reported that he received a letter of solicitation from Mike Hoxie, of Pickleball Is Great, after speaking with him regarding his availability to run the Tustin Labor Day Tournament. Before going any further with Mike Hoxie, Ron will reach out to Craig Haas to see if he is interested/available in being the Tournament Director and, if so, request from him a proposal. Once a Tournament Director is selected, Ron will form a Tournament Sub-Committee.

**6. FACILITIES/EQUIPMENT** – Kristin Gallagher motioned to authorize Ron Gibbs to give Pete Burns a key, should he want one. Molly Molt seconded the motion. Motion carried.

**7. PROCEDURE FOR COMMUNICATION** – Sandy Garza reintroduced her suggestion that Board Members sparingly call for votes via email and, if possible, introduce their ideas via email and then request a vote at a regularly scheduled meeting of the Board. Kristin Gallagher will explore the proper parliamentary procedure for voting by email.

**8. CONFLICT OF INTEREST POLICY** – Tracy Worley Hagen motioned to accept the Conflict of Interest Policy and Conflict of Interest Policy Agreement that Kristin Gallagher emailed to the Board. Ron Gibbs seconded the motion. Motion carried.

All members in attendance signed a copy of the Conflict of Interest Policy Agreement. Kristin Gallagher will keep these signed copies with the organization's official records.

**9. INVENTORY** – Sandy Garza and Molly Molt agreed to organize a day to perform and document inventory of the organization's equipment and supplies.

**10. OLD BUSINESS** – Kristin Gallagher reported that she had been in contact with Dane Worley of Video Resources regarding the possibility of installing a webcam at the courts. Dane quoted a fee of \$950 to install the equipment. Ron Gibbs agreed to run the idea by TUSD's Biff Denney to determine the feasibility of the proposed project.

Sandy Garza reset the organization's AED, which stopped it from chirping, and created and distributed a monthly status check for the device. She agreed to post the check sheet and to assume responsibility for maintenance of the device, including ordering another set of pads. Kristin Gallagher will purchase a clean towel to keep with the device, as recommended by first responders.

**11. NEW BUSINESS** – Sandy Garza and Cheryl Pellerin suggested the organization offer paddle demos on the first Saturday of each month. Cheryl also reported that it was suggested to her that the Board compile and make available to members a list of Pickleball resources, e.g. instructors, paddle reps, etc. However Cheryl proposed that a better solution would be to provide advertising space for vendors and services in the quarterly e-newsletter.

Cheryl also shared that George Oropeza, who is originally from Brazil, suggested that we organize a Paddle Drive, where players donate older and/or unused paddles for exchange or donation.

Kristin Gallagher will obtain quotes for General Liability and Directors & Officers insurance coverage.

Molly Molt will create a suggestion box to be available to players at the courts on open play days.

Ron Gibbs will speak to Biff Denney about the District's budget and deferred maintenance plans for resurfacing the courts.

Kristin Gallagher will order names tags for each Board Members. Molly suggested they have a magnetic fastener.

**12. NEXT MEETING** – The next meeting of the Board is scheduled for **April 2, 2019**.

**13. ADJOURNMENT** – The meeting was officially adjourned at 2:22 p.m.

**14. EXECUTIVE SESSION** – The meeting opened at 2:23 p.m.

**15. EXECUTIVE SESSION ADJOURNMENT** – Having no business, the Executive Session officially adjourned at 2:24 p.m.

Respectfully submitted by:

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Kristin K Gallagher