



**Tustin Pickleball, Inc.**  
**Minutes of the General Membership Meeting**  
**January 9, 2021**

The general membership meeting of Tustin Pickleball, a California non-profit corporation was held at 12:00 pm (noon), at the Tustin Pickleball courts, 1302 Service Road, Tustin, CA 92780 on January 9, 2021.

Board of Directors in attendance were Phil Dunmeyer, Phil Wascher, Albert Tjan, Sheila Driscoll, Patti Blood, Peggy Marcantel, Wayne Simpson, Craig Haas and Gina Stivers. Also in attendance were the members whose names are subscribed on the attached sign in sheet.

Due to Covid-19 restrictions, no snacks were served to attendees.

**1. CALL TO ORDER**

President Phil Dunmeyer called the meeting to order at 12:04 pm.

**2. APPROVAL OF MINUTES**

The approval of minutes from the December 7, 2020 Board of Directors (Board) meeting were approved by the Board and accepted via email.

**3. APPROVAL OF AGENDA**

The agenda was unanimously approved as distributed.

#### **4. PRESIDENT'S REPORT**

Phil Dunmeyer thanked the Board for their personal gift of flowers to Kathie Dunmeyer, while she recovers from a broken wrist. Phil said Tustin Pickleball is growing and expanding and the future looks bright for our club. He stated that we try to keep the lower-level courts for the lower levels, despite the overflow of 3.5/4.0 players. He also recommended that when people play, they should try to stay on the same court to reduce exposure, rather than moving from court to court. Phil suggested Facebook as the platform to share this idea.

In response to a question from the general membership, Gina Stivers shared that to date, Tustin Pickleball has had no reports of Covid-19 among its membership.

#### **5. DIRECTORS' REPORTS**

##### **a. Financial Status**

Albert Tjan submitted a 2020 year-end financial report about which there was some discussion. (See attached) He also stated that Tustin Pickleball is doing so well because of membership dues and suspects we will be getting new members every day. However, Albert reminded the Board that membership revenue will drop off this year since 2020 memberships have been extended through 2021.

##### **b. Facilities/ Equipment**

Peggy Marcantel gave the status of the repairs on courts 2 and 5. The laborers pulled out the old caulk and refilled the crack, which cost \$650. Peggy said debris is our number one contender on the courts. The club recently purchased a \$350 leaf mulcher which will suck up the leaves while grinding them. To help keep debris from entering the courts, Peggy suggested the installation of a 16-inch wind block on the bottom of our fence around the court perimeter. The estimate for this project was for \$2800. Peggy asked the contractor about the cost to replace the entire windscreen and was quoted \$10,000. Phil shared that this larger project would require approval from the Tustin Unified School District (District) and the Board.

Furthermore, Peggy shared that green fence capping will be installed on January 29, 2021. The club chose green fence capping instead of yellow, to avoid having the color of the fencing blend in with the color of the pickleballs.

### **c. Membership**

Patti Blood stated that our current membership is at 1,141, which does not include the additional 10 members that signed up hours before this meeting. Patti thanked the old Board for helping with her transition into her new role as Director of Membership.

### **d. Communications**

Sheila Driscoll thanked May Hernandez for helping her with the transition into her new role as Director of Communications. She asked the members for suggestions regarding content for the upcoming quarterly newsletter. A member suggested modifying the website to include a short bio on each of the Board members.

### **e. Competition, Instruction and Events**

Craig Haas reported our competitions and events have been basically shut down due to Covid-19. He requested input from the members in attendance on whether they would rather have clinics or tournaments. The attendees said they would like to see monthly round robin style tournaments on Fridays. Craig also stated that Tustin Pickleball can use the support of volunteers with running tournaments.

### **f. Vice President**

Phil Wascher expressed his appreciation for how the program is being run under Phil Dunmeyer's leadership. Tustin Pickleball provides a friendly and positive experience for people to play.

### **g. Member-at Large**

Wayne Simpson stated that he is concerned that a monthly round robin tournament will negatively impact access to the lower-level courts. It was determined that further discussion on the topic is needed.

## **h. Secretary**

Gina Stivers reported that she received the signed Conflict of Interest agreements from each Board member, as well as their signed key agreements. She also stated that the verbiage used in the Notice of Meeting regarding the use of electronic communication will be included as part of the amendment to the updated Bylaws. She expressed the importance of keeping the Bylaws updated and welcomed feedback from the membership. Gina expressed her appreciation of the previous Board for doing such an excellent job forming Tustin Pickleball. She suggested that in light of Covid-19, perhaps an electronic meeting might be more productive in keeping with current restrictions. In the future, for instance, a Zoom meeting would allow the membership to be more involved as well as allowing sufficient numbers of members to attend thereby meeting the general membership quorum requirement.

## **6. NEW BUSINESS**

- a. Phil Dunmeyer mentioned about a possible program at Tustin Legacy, a few days a week. Many members agreed with the thought of expanding Tustin Pickleball, due to the fact that our philosophy includes all players of all skill levels, as set forth in our Bylaws. The Board will discuss this matter at a later date.
- b. Peggy Marcantel suggested additional water outlets for easier court cleaning.
- c. The possibility of additional Sunshades on courts 1-6 was also mentioned.

All of these items are to be discussed at the next meeting.

## **7. SHIRTS**

Peggy reminded us all Tustin Pickleball shirts are for sale. Short sleeved shirts are \$15.00 and long sleeved shirts are \$20.00.

## **8. NON-TUSTIN PICKLEBALL DAYS**

Numerous emails and complaints have been received regarding play on Sundays, a non-Tustin Pickleball day. Members were reminded to please use the same courtesy to others on Sundays, as we do Monday through Saturday.

## **9. NEXT MEETING**

The next Board meeting is scheduled for Wednesday, February 10, 2021 at 12 noon. Future Board meetings were to be scheduled for the second Monday of each month, but have since been changed to the second Wednesday of each month, subject to the Board member availability.

## **10. ADJOURNMENT**

Phil Dunmeyer adjourned the meeting at 1:10 pm.

Respectfully submitted by:

---

Gina Stivers, Board Secretary

///

GENERAL MEMBERSHIP MEETING  
SIGN-IN SHEET

Meeting Date -

1

2

4

NAME

NAME

[Please print]

[Please print]

5

6

Sussie Lam

Tom Nguyen

7

acmted

:rcy

8

9

Hameen cYa;y

Craig Hass

10

11

Vt/ b-lw.t

Ty Olson

12

K. rhann R 1&b

Phil Heine

13

14

Linda Kirpatrick

Angie Keyhane

15

16

Kathy Klitzner

Peter Saxena

17

mika wooten

u 'L 1,ian e..r 050

198

PatH-Blood

Helen Lu

20

21

Michelle matten

'i tr neyer

22

rJ 5, 5

lt1 011rJ

23

24

Tu).;i,

25

26

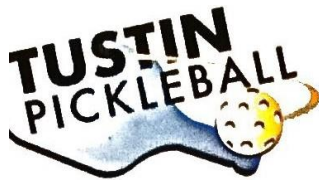
lye..-r-y{(-i- (o,t\ a

27 *rv* \ W q 5"rd

28

---

**SIGN-IN SHEET - 1**



---

Tustin Pickleball, Inc.  
Albert H Tjan, Treasurer  
8 Woodlawn  
Irvine, CA 92620  
[www.tustinpickleball.org](http://www.tustinpickleball.org)

January 5, 2021

### TPA Year End 2020 Financial Report

We currently have two bank accounts - US Bank and PayPal. For 2020, our balance sheet showed a net increase of \$11,551.26. As far as our 2020 projected budget, we have exceeded that budget with a net income of \$29,306.82. Due to Covid 19 pandemic, TPA open play were limited to members only, hence the large increase in membership income. But those players who joined TPA in 2020, were also given a complementary membership for 2021. Therefore, we could not expect this membership income for 2021. Another effect of the pandemic is the cancelation of our upcoming Winter Classic Tournament for 2021, which effects our income in 2021. Unless we could hold our Winter Classic Tournament at a future date, and increase our income, 2021 will be a deficit year for TPA. Even with a conservative budget, we will show a net loss of about \$6,000.

At the end of 2020, I decided to transfer all the money currently in PayPal to our US Bank account. In doing so, this would simplify our accounting. Starting now, at the end of every month, all money in PayPal will be transferred to US Bank.

Lastly, I still have not received a confirmation from the Internal Revenue Service regarding our request to change our designation from "private foundation" to "public charity. I am hoping that we would receive that by tax filing deadline date.

Sincerely,

Albert H Tjan  
*Treasurer, Tustin Pickleball, Inc.*  
**(949)** 350-3704  
*ahtjan@aol.com*



**TUSTIN PICKLEBALL 2020 BUDGET**

**INCOME**

ITEM	PROJECTED	ACTUAL	DETAILS
Winter Oassic Tournament	\$ 16,000.00	\$ 19,223.20	See Winter Oassic Reconciliation
Labor Day Tournament	\$ 16,000.00	\$ 15,461.35	See Labor Day Reconciliation
PB & Jay Memorial Day Tournament	\$ 1,000.00	\$ -	Tournament Cancelled
PB & Jay Round Robin	\$ -	\$ 1,000.00	
Ball Sales	\$ 250.00	\$ 1,030.00	
Donation Box	\$ 250.00	\$ 299.00	
Membership	\$ 6,000.00	\$ 26,128.21	Total for 2020 & 2021 dues
TPA Apparel Sales	\$ -	\$ 1,701.00	T- shirts, masks, and wrist bands
<b>TOTAL</b>	<b>\$ 39,500.00</b>	<b>\$ 64,842.76</b>	

**EXPENSES**

ITEM	PROJECTED	ACTUAL	DETAILS
Admini strative Expenses	\$ 200.00	\$ -	
Board of Directors	\$ -	\$ 402.00	BOD hats, & Election Runner
General Meeting	\$ -	\$ 85.77	Pizza
Tax Related Fees	\$ -	\$ 500.00	Tax category change
Tournament Expenses:			
Winter Oassic	\$ 10,000.00	\$ 9,480.78	See Winter Oassic Rec onciliat ion
Labor Day	\$ 10,000.00	\$ 9,882.30	See Labor Day Reconciliation
General Expenses	\$ -	\$ 259.57	Walkie Talkie, tickets, etc.
Court Improvements:			
Repair Crack	\$ 5,000.00	\$ 3,210.00	
Sunshade	\$ 3,500.00	\$ -	Deferred to 2021
Paddles & Bags Holder	\$ 1,000.00	\$ -	Deferred to 2021
Other Expenses	\$ 250.00	\$ 1,830.14	Leaf blowers, signage, fencing, etc.
Organized Play:			
TUSD Facilities Use	\$ 3,000.00	\$ 675.00	
Liability Insurance - Facilities Use	\$ 4,000.00	\$ 5,459.00	
Liability Insurance - TPA Board	\$ 750.00	\$ -	
Balls	\$ 400.00	\$ 1,709.00	
Membership Products	\$ -	\$ 2,042.38	TPA apparel and wrist bands
IT /Website	\$ 100.00	\$ -	
<b>TOTAL</b>	<b>\$ 38,200.00</b>	<b>\$ 35,535.94</b>	

**WINTER CLASSIC: 20**

**LABOR DAY TOURNAMENT 2020**

**INCOME**

**INCOME**

Tustin Pickleball PayPal	\$	14,121.44
Money Collected by PIG	\$	5,101.76
Sponsors	\$	1,000.00
<b>TOTAL</b>	<b>\$</b>	<b>20,223.20</b>

Tustin Pickleball PayPal	\$	15,361.35
Vendors	\$	100.00
<b>TOTAL</b>	<b>\$</b>	<b>15,461.35</b>

**EXPENSES**

**EXPENSES**

Pickleball is Great (PIG)	\$	3,000.00
PickleballTournament.com	\$	786.00
TUSD Facility Use	\$	679.00
Referees / Scorekeepers	\$	2,285.00
Pizza / Juice Truck	\$	348.42
Fruits / Water	\$	126.39
Donuts	\$	104.90
Balls	\$	300.00
Lanyards	\$	985.50
T-Shirts	\$	400.00
Supplies	\$	125.57
Member's Rebate	\$	340.00
<b>TOTAL</b>	<b>\$</b>	<b>9,480.78</b>
<b>NETINCOME</b>	<b>\$</b>	<b>10,742.42</b>

Jay Unantenne	\$	4,300.00
PickleballTournament.com	\$	632.00
TUSD Facility Use	\$	706.00
Referees / Scorekeepers	\$	1,783.00
Lunches / Snacks for Referees / Scorekeepers	\$	308.26
Water / Ice / Snacks for Players	\$	96.59
Insurance	\$	960.30
Balls	\$	625.00
Toner & Printer Ink	\$	224.85
Internet	\$	60.00
Supplies & Stationery	\$	78.16
Raffle Prizes & Gift Cards	\$	300.00
<b>TOTAL</b>	<b>\$</b>	<b>10,074.16</b>
<b>NETINCOME</b>	<b>\$</b>	<b>5,387.19</b>

Balance Sheet-As of 1/4/2021  
(Cash Basis)

1/4/2021

Page 1

Account	1/4/2021 Balance
<b>ASSETS</b>	
<b>Cash and Bank Accounts</b>	
PayPal	95.92
US Bank	36,271.53
<b>TOTAL Cash and Bank Accounts</b>	<b>36,367A5</b>
<b>TOTAL ASSETS</b>	<b>36,367A5</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>LIABILITIES</b>	<b>0.00</b>
<b>EQUITY</b>	<b>36,367.45</b>
<b>TOTAL UABIUTIES &amp; EQUITY</b>	<b>36,367.45</b>

Itemized Categories 2020 - Last year  
1/1/2020 through 12/31/2020 (Cash Basis)

1/5/2021

Date	Account	Num	Description	Memo	Tag	Cir	Amount
	INCOME						49,004.02
	BALL SALES						1,030.00
	DONATION BOX						299.00
	LABOR DAY						15,461.35
	ENTRY FEES						15,361.35
	VENDORS & SPONSORS						100.00
	MEMBERSHIP						26,128.21
	ROUND ROBIN						1,000.00
	TPA APPAREL SALES						1,701.00
	WINTER CLASSIC						3,384.46
	ENTRY FEES						2,057.88
	PETTY CASH						326.58
	SPONSOR						1,000.00
	EXPENSES						-35,571.95
	ADMINISTRATIVE EXPENSES						-987.77
	BOARD OF DIRECTORS						-402.00
	GENERAL MEETING						-85.77
	TAX RELATED FEES						-500.00
	COURT OPERATING EXPENSE						-14,925.52
	BALLS						-1,709.00
	INSURANCE						-5,459.00
	MEMBERSHIP PRODUCTS						-2,042.38
	<b>TPAAPAREL</b>						-1,916.76
	WRISTBANDS						-125.62
	REPAIRS						-3,210.00
	SUPPLIES & EQUIPMENTS						-1,830.14
	TUSD FEE						-675.00
	NON PROFIT DONATION						-5,000.00
	TOURNAMENT						-14,658.66
	GENERAL EXPENSE						-259.57
	LABOR DAY						-9,882.30
	FOOD & <b>SNACKS</b>						P
	GIFTS & RAFFLE PRICES						R
	INSURANCE						I
	INTERNET						N
							T

ING EXPENSE	-255.60
REFEREES & SCOREKEEPERS	-300.00
TOURNAMENT DIRECTOR FEE	-960.30
	-60.00
	-260.40
	-2,408.00
	-4,300.00

Itemized Categories 2020 - Last year  
1/1/2020 through 12/31/2020 (Cash Basis)

1/5/2021

Page2

Date	Account	Num	Description	Memo	Tag	Cir	Amount
			<b>TOURNAMENT FEE</b>				<b>-632.00</b>
			<b>TUSD PERMIT</b>				<b>-706.00</b>
			<b>WINTER CLASSIC EXPENSES</b>				<b>-4,516.79</b>
			<b>FOOD &amp; SNACKS</b>				<b>-579.71</b>
			<b>MEMBER'S REBATE</b>				<b>-340.00</b>
			<b>PETTY CASH</b>				<b>-326.58</b>
			<b>PLAYER'S GIFT</b>				<b>-985.50</b>
			<b>REFEREES &amp; SCOREKEEPERS</b>				<b>-2,285.00</b>
						<b>OVERALL TO...</b>	<b>13,432.07</b>

## TUSTIN PICKLEBALL 2021 BUDGET

### INCOME

ITEM	PROJECTED	ACTUAL	DETAILS
Winter Oassic Tournament	\$ -		
Labor Day Tournament	\$ 16,000.00		
PB & Jay Memorial Day Toumarnent	\$ 1,000.00		
PB & Jay Round Robin	\$ 1,000.00		
Ball Sales	\$ 500.00		
Donation Box	\$ 250.00		
Membership	\$ 3,000.00		
TPAApparel Sales	\$ 1,000.00		
<b>TOTAL</b>	<b>\$ 22,750.00</b>	<b>\$ -</b>	

### EXPENSES

ITEM	PROJECTED	ACTUAL	D DETAILS
Administrative Expenses		\$ -	
Board of Directors	\$ 250.00		
General Meeting	\$ 100.00		
Tax Related Fees	\$ 200.00		
<b>Tournament Expenses:</b>			
Wint er O assic	\$ -		
Labor Day	\$ 10,000.00		
General Expenses	\$ 250.00		
<b>Court Improvements:</b>			
Court Improvements/ Repairs	\$ 5,000.00		
Sunshade	\$ 3,500.00	\$ -	
Paddles & Bags Holder	\$ 1,000.00	\$ -	
Other Expenses	\$ 500.00		
<b>Organized Play:</b>			
TUSD Facili tie s Use	\$ 3,000.00		
Liability Insurance - Facilities Use	\$ 6,000.00		
Liability Insurance - TPA Board	\$ 750.00	\$ -	
Balls	\$ 500.00		
Membership Products	\$ 900.00		
IT / Website	\$ 100.00	\$ -	
<b>TOTALS</b>	<b>32,050.00</b>	<b>\$ -</b>	