



**Tustin Pickleball, Inc.**  
**Minutes of the Board of Directors Meeting**  
**February 10, 2021**

The Board of Directors (Board) Meeting of Tustin Pickleball, a California non-profit corporation was held at 12:00 pm (noon), at the Tustin Pickleball courts, 1302 Service Road, Tustin, CA 92780 on January 9, 2021.

Board members in attendance were Phil Dunmeyer, Phil Wascher, Sheila Driscoll, Patti Blood, Peggy Marcantel, Wayne Simpson and Gina Stivers. Members absent were Albert Tjan and Craig Haas.

**1. CALL TO ORDER**

President Phil Dunmeyer called the meeting to order at 12:04 pm.

**2. APPROVAL OF MINUTES**

The approval of minutes from the January 9, 2021 General Membership Meeting were approved by the Board and accepted via email.

**3. PRESIDENT'S REPORT**

Phil Dunmeyer stated that he was impressed with the new collective Board members for their hard work ethic and character and for the kindness they project which embodies Tustin Pickleball.

**4. TREASURER'S REPORT**

Albert Tjan submitted the updated financial report via email (attached). Peggy Marcantel shared that the report does not reflect the shirt sales and should be updated to reflect this information. Phil D. indicated that

Albert will collect the T-Shirt envelope later this week.

## **5. FACILITIES/EQUIPMENT REPORT**

Peggy Marcantel thanked Collin's Fence Company for working in the rain to install our new windscreens, which cover the fence all the way to the ground to stop debris from getting on to the courts. She reminded us that any member may get a broom and help to keep our courts clean and reminded players to please pick up their trash. She stated that during the repairs, a water spigot was uncovered which eliminates the need to install a water line.

## **6. MEMBERSHIP REPORT**

Patti Blood stated that membership is 1,271. She stated that she gladly checks her computer three times a day and loves her new role as Director of Membership, but requested assistance with the Monday night report. Peggy agreed to take over responsibility for that weekly report.

## **7. COMMUNICATIONS REPORT**

Sheila Driscoll commented on the positive comments being received through Facebook. She also mentioned comments received regarding the crowded courts and asked what the long-term plans of Tustin Pickleball are due to the fact that we have so many new members. Phil D. suggested to let people know the busiest days (Fridays and Saturdays) and perhaps scheduling play time accordingly. He reminds people that the courts remain open after 12 noon.

## **8. INSTRUCTION, COMPETITION AND EVENTS REPORT**

No report.

## **9. VICE PRESIDENT'S REPORT**

Phil Wascher requested that the new Pickleball rules, that went into effect on January 25, be posted on Facebook, along with a link to the USAPA website.

## **10. MEMBER AT-LARGE REPORT**

Wayne Simpson reminded the Board that the Tustin Pickleball Breakfast Club meets monthly at Tustin Legacy for breakfast to discuss goals for Tustin Pickleball.

## **11. SUNDAY USAGE TUSTIN PICKLEBALL**

Phil D. reminded the Board that Tustin Pickleball will not be expanding to Sundays.

## **12. ROUND ROBINS**

Phil D. informed the Board that Craig Haas is interested in setting up a round robin tournament once a month. The Board suggested the first Monday of every month and that we use courts 4, 5 and 6, as to minimize the impact on other players. This would be free of charge for members, with all different skill levels available.

## **13. COVID 19 GUIDELINES FOR PEOPLE WHO HAVE TESTED POSITIVE**

The Board discussed the idea purchasing a forehead thermometer for checking players' temperatures as they check in and posting additional signage to remind people not to play if they are not feeling well.

## **14. PROJECTS FOR 2021**

Completed 2021 Projects (from the Previous Meeting):

- Fence protective coverings
- Additional water outlets for court cleaning
- Windscreens
- Additional sunshades for courts 1-6 are to be tabled for a later discussion
- Windsock connectors are needing to be ordered

## **15. AGENDA ITEMS**

Phil D. requested agenda items be submitted for next month's meeting.

## **16. NEXT MEETINGS**

The next Board meeting is scheduled for Wednesday, March 10, 2021.

Future Board meetings will be held on the second Wednesday of each month, \*unless otherwise noted. Below are the remaining meeting dates for 2021:

- March 10
- April 14
- May 12
- June 9
- July 14
- August 11
- September 8
- October 13

- November 10
- \*December 11, Saturday, General Meeting and Board Member Elections

**17. UNANIMOUS CONSENT**

Gina Stivers thanked the Board for submitting their Unanimous Consent forms.

**18. BOARD BIOS**

Sheila Driscoll reminded Board members to submit their bios and pictures for the website.

**19. FOR THE GOOD OF THE ORDER**

Done.

**20. ADJOURNMENT**

Phil Dunmeyer adjourned the meeting at 1:20 pm.

Respectfully submitted by:



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Gina Stivers, Board Secretary

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## TUSTIN PICKLEBALL 2020 BUDGET

### INCOME

ITEM	PROJECTED	ACTUAL	DETAILS
Winter Classic Tournament	\$ 16,000.00	\$ 19,223.20	See Winter Classic Reconciliation
Labor Day Tournament	\$ 16,000.00	\$ 15,461.35	See Labor Day Reconciliation
PB & Jay Memorial Day Tournament	\$ 1,000.00	\$ -	Tournament Cancelled
PB & Jay Round Robin	\$ -	\$ 1,000.00	
Ball Sales	\$ 250.00	\$ 1,030.00	
Donation Box	\$ 250.00	\$ 299.00	
Membership	\$ 6,000.00	\$ 26,128.21	Total for 2020 & 2021 dues
TPA Apparel Sales	\$ -	\$ 1,701.00	T-shirts, masks, and wrist bands
<b>TOTAL</b>	<b>\$ 39,500.00</b>	<b>\$ 64,842.76</b>	

### EXPENSES

ITEM	PROJECTED	ACTUAL	DETAILS
Administrative Expenses	\$ 200.00	\$ -	
Board of Directors	\$ -	\$ 402.00	BOD hats, & Election Runner
General Meeting	\$ -	\$ 85.77	Pizza
Tax Related Fees	\$ -	\$ 500.00	Tax category change
Tournament Expenses:			
Winter Classic	\$ 10,000.00	\$ 9,480.78	See Winter Classic Reconciliation
Labor Day	\$ 10,000.00	\$ 9,882.30	See Labor Day Reconciliation
General Expenses	\$ -	\$ 259.57	Walkie Talkie, tickets, etc.
Court Improvements:			
Repair Crack	\$ 5,000.00	\$ 3,210.00	
Sunshade	\$ 3,500.00	\$ -	Deferred to 2021
Paddles & Bags Holder	\$ 1,000.00	\$ -	Deferred to 2021
Other Expenses	\$ 250.00	\$ 1,830.14	Leaf blowers, signage, fencing, etc.
Organized Play:			
TUSD Facilities Use	\$ 3,000.00	\$ 675.00	
Liability Insurance - Facilities Use	\$ 4,000.00	\$ 5,459.00	
Liability Insurance - TPA Board	\$ 750.00	\$ -	
Balls	\$ 400.00	\$ 1,709.00	
Membership Products	\$ -	\$ 2,042.38	TPA apparel and wrist bands
IT / Website	\$ 100.00	\$ -	
<b>TOTAL</b>	<b>\$ 38,200.00</b>	<b>\$ 35,535.94</b>	

WINTER CLASSIC 2020

LABOR DAY TOURNAMENT 2020

INCOME		INCOME	
Tustin Pickleball PayPal	\$ 14,121.44	Tustin Pickleball PayPal	\$ 15,361.35
Money Collected by PIG	\$ 5,101.76	Vendors	\$ 100.00
Sponsors	\$ 1,000.00		
<b>TOTAL</b>	<b>\$ 20,223.20</b>	<b>TOTAL</b>	<b>\$ 15,461.35</b>
EXPENSES		EXPENSES	
Pickleball is Great (PIG)	\$ 3,000.00	Jay Unantenne	\$ 4,300.00
PickleballTournament.com	\$ 786.00	PickleballTournament.com	\$ 632.00
TUSD Facility Use	\$ 679.00	TUSD Facility Use	\$ 706.00
Referees / Scorekeepers	\$ 2,285.00	Referees / Scorekeepers	\$ 1,783.00
Pizza / Juice Truck	\$ 348.42	Lunches / Snacks for Referees / Scorekeepers	\$ 308.26
Fruits / Water	\$ 126.39	Water / Ice / Snacks for Players	\$ 96.59
Donuts	\$ 104.90	Insurance	\$ 960.30
Balls	\$ 300.00	Balls	\$ 625.00
Lanyards	\$ 985.50	Toner & Printer Ink	\$ 224.85
T-Shirts	\$ 400.00	Internet	\$ 60.00
Supplies	\$ 125.57	Supplies & Stationery	\$ 78.16
Member's Rebate	\$ 340.00	Raffle Prizes & Gift Cards	\$ 300.00
<b>TOTAL</b>	<b>\$ 9,480.78</b>	<b>TOTAL</b>	<b>\$ 10,074.16</b>
<b>NET INCOME</b>	<b>\$ 10,742.42</b>	<b>NET INCOME</b>	<b>\$ 5,387.19</b>

Balance Sheet - As of 1/4/2021  
(Cash Basis)

1/4/2021

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Account	1/4/2021 Balance
<b>ASSETS</b>	
<b>Cash and Bank Accounts</b>	
PayPal	95.92
US Bank	36,271.53
<b>TOTAL Cash and Bank Accounts</b>	<b>36,367.45</b>
<hr/>	
<b>TOTAL ASSETS</b>	<b>36,367.45</b>
 <b>LIABILITIES &amp; EQUITY</b>	
<hr/>	
<b>LIABILITIES</b>	<b>0.00</b>
 <b>EQUITY</b>	 <b>36,367.45</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>36,367.45</b>

Itemized Categories 2020 - Last year  
1/1/2020 through 12/31/2020 (Cash Basis)

1/5/2021

Date	Account	Num	Description	Memo	Tag	Clr	Amount
	<b>INCOME</b>						<b>49,004.02</b>
	BALL SALES						1,030.00
	DONATION BOX						299.00
	LABOR DAY						15,461.35
	ENTRY FEES						15,361.35
	VENDORS & SPONSORS						100.00
	MEMBERSHIP						26,128.21
	ROUND ROBIN						1,000.00
	TPA APPAREL SALES						1,701.00
	WINTER CLASSIC						3,384.46
	ENTRY FEES						2,057.88
	PETTY CASH						326.58
	SPONSOR						1,000.00
	<b>EXPENSES</b>						<b>-35,571.95</b>
	ADMINISTRATIVE EXPENSES						<b>-987.77</b>
	BOARD OF DIRECTORS						<b>-402.00</b>
	GENERAL MEETING						<b>-85.77</b>
	TAX RELATED FEES						<b>-500.00</b>
	COURT OPERATING EXPENSE						<b>-14,925.52</b>
	BALLS						<b>-1,709.00</b>
	INSURANCE						<b>-5,459.00</b>
	MEMBERSHIP PRODUCTS						<b>-2,042.38</b>
	TPA APPAREL						<b>-1,916.76</b>
	WRISTBANDS						<b>-125.62</b>
	REPAIRS						<b>-3,210.00</b>
	SUPPLIES & EQUIPMENTS						<b>-1,830.14</b>
	TUSD FEE						<b>-675.00</b>
	NON PROFIT DONATION						<b>-5,000.00</b>
	TOURNAMENT						<b>-14,658.66</b>
	GENERAL EXPENSE						<b>-259.57</b>
	LABOR DAY						<b>-9,882.30</b>
	FOOD & SNACKS						<b>-255.60</b>
	GIFTS & RAFFLE PRICES						<b>-300.00</b>
	INSURANCE						<b>-960.30</b>
	INTERNET						<b>-60.00</b>
	PRINTING EXPENSE						<b>-260.40</b>
	REFEREES & SCOREKEEPERS						<b>-2,408.00</b>
	TOURNAMENT DIRECTOR FEE						<b>-4,300.00</b>

Itemized Categories 2020 - Last year  
1/1/2020 through 12/31/2020 (Cash Basis)

1/5/2021

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Date	Account	Num	Description	Memo	Tag	Clr	Amount
			<b>TOURNAMENT FEE</b>				<b>-632.00</b>
			<b>TUSD PERMIT</b>				<b>-706.00</b>
			<b>WINTER CLASSIC EXPENSES</b>				<b>-4,516.79</b>
			<b>FOOD &amp; SNACKS</b>				<b>-579.71</b>
			<b>MEMBER'S REBATE</b>				<b>-340.00</b>
			<b>PETTY CASH</b>				<b>-326.58</b>
			<b>PLAYER'S GIFT</b>				<b>-985.50</b>
			<b>REFEREES &amp; SCOREKEEPERS</b>				<b>-2,285.00</b>
						<b>OVERALL TO...</b>	<b>13,432.07</b>

## TUSTIN PICKLEBALL 2021 BUDGET

### INCOME

ITEM	PROJECTED	ACTUAL	DETAILS
Winter Classic Tournament	\$ -		
Labor Day Tournament	\$ 16,000.00		
PB & Jay Memorial Day Tournament	\$ 1,000.00		
PB & Jay Round Robin	\$ 1,000.00		
Ball Sales	\$ 500.00		
Donation Box	\$ 250.00		
Membership	\$ 3,000.00		
TPA Apparel Sales	\$ 1,000.00		
<b>TOTAL</b>	<b>\$ 22,750.00</b>	<b>\$ -</b>	

### EXPENSES

ITEM	PROJECTED	ACTUAL	DETAILS
Administrative Expenses		\$ -	
Board of Directors	\$ 250.00		
General Meeting	\$ 100.00		
Tax Related Fees	\$ 200.00		
Tournament Expenses:			
Winter Classic	\$ -		
Labor Day	\$ 10,000.00		
General Expenses	\$ 250.00		
Court Improvements:			
Court Improvements / Repairs	\$ 5,000.00		
Sunshade	\$ 3,500.00	\$ -	
Paddles & Bags Holder	\$ 1,000.00	\$ -	
Other Expenses	\$ 500.00		
Organized Play:			
TUSD Facilities Use	\$ 3,000.00		
Liability Insurance - Facilities Use	\$ 6,000.00		
Liability Insurance - TPA Board	\$ 750.00	\$ -	
Balls	\$ 500.00		
Membership Products	\$ 900.00		
IT / Website	\$ 100.00	\$ -	
<b>TOTAL</b>	<b>\$ 32,050.00</b>	<b>\$ -</b>	