

Tustin Pickleball BOD Meeting Monday – December 7, 2020

A Meeting of the Board of Directors of Tustin Pickleball, a State & Federal non-profit corporation was held alongside the pickleball courts at Veterans Park in Tustin, California.

Current BOD in attendance at said meeting were Phil Dunmeyer, Phil Wascher, Peggy Marcantel, Albert Tjan, Marty Lebowitz, May Hernandez, and Wayne Simpson. Ellen Berry and Craig Haas were unable to attend.

The new BOD for 2021 in attendance at said meeting were Phil Dunmeyer, Phil Wascher, Peggy Marcantel, Albert Tjan, Sheila Driscoll, Gina Stivers and Patti Blood. Craig Haas was unable to attend.

1. **Call to Order** – President Phil Dunmeyer opened the meeting at 12:15 PM
2. **Previous Minutes** – Minutes of the November 14, 2020 were reviewed and approved via email.
3. **Presentation of Donation to Tustin Veteran’s Center** – Albert Tjan introduced the pastor and director of the Tustin Veteran’s Outpost and their Board of Directors. Some of the residents were in attendance and spoke with our group. To provide additional support, the 2020 Tustin Pickleball Board started a scholarship fund to help these graduating veterans with a \$5,000 donation derived from our tournament’s profits. Albert Tjan and Phil Dunmeyer made the presentation and pictures were taken to be shared in the Newsletter.
4. **Check-In**
 - a) **Phil Dunmeyer (President)** – Phil presented a President Report. His major goal is to make Tustin Pickleball the #1 Pickleball venue in CA.

Before Covid-19

- Placed Skill-Level Court Assignments on Fencing
- Expanded the organized days from Tuesday, Thursday, and Saturday (3 days) to Monday thru Saturday (6 days)

- Initiated Drills/Skills one day a week on courts 1-6

After Re-Opening in June

- Held Labor Day Tournament
- Repaired courts 2 and 5
- Created Honorary Lifetime Membership to members who have made significant contributions to our Tustin Pickleball program. Lifetime membership has been awarded to 20 members.

2020 Possible Projects

- Consider bathroom(s) installation **
- Consider drinking fountain **
- Sunshades for courts 1-6 ***
- Bleachers ***

** Determined to be too expensive and subject to school approval

*** Will re-visit after Covid-19 restrictions are lifted

b) **Albert Tjan (Treasurer)** – Albert provided a year-to-date financial report. It was discovered that the initial report presented to the board of directors were inflated. Albert presented the corrected financial report at the meeting and explained that there was a problem in his financial software. Quicken combined the PayPal and US Bank accounts together. For example, someone pays a membership fee, is listed as Income. When the money is transferred to US Bank, it will list it as an expense to PayPal but Income to US Bank. Therefore, when the two accounts were combined, the Income was inflated, but offset by the expense. To simplify this, Albert removed the PayPal account from the Spending Report. Also, there was a question about the reporting of the Winter Classic. The reason the numbers do not coincide with our spending report were due to the fact that part of the income and expenses were paid in the previous calendar year.

Our current balance is \$36,762.98. See attached Balance Sheet and Itemized Categories reports for details.

- c) **Peggy Marcantel (Facilities / Equipment)** – Peggy is shopping for a barrier to block debris and drainage on the rear courts needing around 150' x 150' to resolve the problem. Also, suggested the purchase of a “water broom” to rinse the courts without power washing. Phil Dunmeyer also suggested that we purchase a blower/vacuum mulcher making the removal of leaves an easier task. Wayne Simpson motioned that we do so, and Marty Lebowitz seconded the motion. Passed unanimously.
 - d) **May Hernandez (Membership/Communications)** – May noted that our membership had grown from around 300 members to a current total of 1,035 members. May proposed the purchase of a portable hand sanitizing unit for the front desk area. Phil D and Peggy felt that the bottle of sanitizer on the desk will suffice and were concerned about another item to put out with morning setup.
 - e) **Craig Haas (Competition & Events)** – Craig was unable to attend the meeting. However, Phil Dunmeyer noted that it was unlikely that we would be able to hold the annual Tustin Winter Classic in January due to the current pandemic.
 - f) **Phil Wascher (Vice President)** – Nothing to report.
 - g) **Wayne Simpson (Member at Large)** – Nothing to report.
5. **Tustin Pickleball Shirts** – Peggy Marcantel is currently working with Alex to produce our logo shirts.
6. **Presentation of 2021 Board of Directors – Marty Lebowitz Secretary)**
- a) President – Phil Dunmeyer
 - b) Vice President – Phil Wascher
 - c) Secretary – Gina Stivers
 - d) Treasurer – Albert Tjan
 - e) Director of Membership – Patti Blood
 - f) Director of Communication – Sheila Driscoll
 - g) Director of Facilities – Peggy Marcantel
 - h) Director of Competition / Instruction & Events – Craig Haas

i) Member-at-Large – The BOD will nominate Wayne Simpson.

7. Transfer of Job Responsibilities and Orientation:

- a.) Marty Lebowitz to Gina Stivers (Secretary)
- b.) May Hernandez to Patti Blood (Membership)
- c.) May Hernandez to Sheila Driscoll (Communications)

8. For the Good of the Order - Phil Dunmeyer – (President)

- a) Review of fence protective coverings and further research.
- b) Coach Phil raised the issue of paying Jay Unantenne a stipend to open the courts three days a week (M-W-F) beginning in 2021. Peggy Marcantel makes a motion to pay Jay \$500/year for the service and Gina Stivers seconds the motion. The motion carries unanimously. Albert Tjan then expresses concern over the means of payment and suggest that Jay be paid quarterly. All members are in agreement.
- c) Liability Insurance – Phil Dunmeyer wants to write the check for coverage for 2021. Albert Tjan agrees to write the check now.
- d) Computers & Printers – Phil Dunmeyer proposes that the BOD purchase a computer and printer for the new BOD’s needs. After a brief discussion, we agreed that the expense would be unnecessary as everyone has access to either. Albert Tjan and Marty Lebowitz informed Coach of the Epson Ecotank Printer at Costco that is economical on ink. Marty sent Coach Phil the link. There will be further discussion on whether Coach Phil should purchase a printer for Tustin PB business (rosters, etc.).

9. Next Meeting Schedule - 2021

It is proposed that the next meeting of the 2021 Board of Directors for Tustin Pickleball will be held as a General Membership Meeting. The meeting will be held on January 11, 2021 on the Currie Courts at noon. Notice will be sent to the Membership.

10. Meeting Adjourned 1:39 p.m.

Respectively Submitted:

Marty Lebowitz
Secretary

**Balance Sheet – As of 12/1/2020
(Cash Basis)**

Account	12/1/2020 Balance
ASSETS	
Cash and Bank Accounts	
PayPal	11,949.07
US Bank	24,813.91
Total Cash and Bank Accounts	36,762.98
Total Assets	36,762.98
LIABILITIES & EQUITY	
Liabilities	0.00
Equity	36,762.98
TOTAL LIABILITIES & EQUITY	36,762.98

**Itemized Categories – Year to Date
1/1/2020 through 12/6/2020 (Cash Basis)**

Description	Amount
INCOME	46,284.06
Ball Sales	676.00
Donation Box	299.00
Labor Day Tournament	15,461.35
Entry Fees	15,361.35
Vendors & Sponsors	100.00
Membership	24,148.25
Round Robin	1,000.00
TPA Apparel Sales	1,315.00
Winter Classic	3,384.46
Entry Fees	2,057.88
Petty Cash	326.58
Sponsor	1,000.00
 EXPENSES	 -32,456.46
Administrative Expenses	-987.77
Board of Directors	-402.00
General Meeting	-85.77
Tax Related Fees	-500.00
Court Operating Expense	-11,810.03
Ball	-494.00
Insurance	-3,573.00
Membership Products	-2,042.38
TPA Apparel	-1916.76
Wristbands	-125.62
Repairs	-3,210.00
Supplies & Equipment	-1,815.65
TUSD Fee	-675.00
Non-Profit Donation	-5,000.00
Tournament	-14,658.66
General Expense	-259.57
Labor Day Expenses	-9,882.30
Food & Snacks	-255.60
Gifts & Raffle Prices	-300.00
Insurance	-960.30

**Itemized Categories – Year to Date
1/1/2020 through 12/6/2020 (Cash Basis)
Continues**

Internet	-60.00
Printing Expense	-260.40
Referees & Scorekeepers	-2,408.00
Tournament Director Fee	-4,300.00
Tournament Fee	-632.00
TUSD Permit	-706.00
Winter Classic Expenses	-4,516.79
Food & Snacks	-579.71
Member's Rebate	-340.00
Petty Cash	-326.58
Player's Gift	-985.50
Referees & Scorekeepers	-2,285.00

OVERALL 13,827.60